



Economic Development Intern

Thunder Bay, Ontario

\$36,400 per year

Job Description:

- Research and develop business and economic development projects
- Analyze and report on potential loans and equity investments
- Support the administration of loans and investments
- Assist in developing and distributing promotional messaging
- Review and analyze loan and investment performance
- Assist in the development and staging of workshops and events
- Provide information, referrals and support to business clients
- Support business and economic development planning initiatives

Qualifications:

- Degree/diploma in Business Administration, Finance/Accounting, Business Management, Community Development, Economics or a related field (confirmation required)
- University or college graduate who has graduated with a post-secondary degree or diploma within the last 3 years from an accredited college or university.
- This needs to be your first full-time employment in your field of study
- Commitment to complete a Certificate in Economic Development program
- Ability to complete a 2-year internship

Application Deadline: February 14, 2020

Please e-mail your resume and cover letter to: martin@thunderbayventures.com

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PROUDLY SUPPORTED BY:

