



BINGWI NEYAASHI ANISHINAABEK

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JOB POSTING

Home and Community Care Worker (full-time)

Job Summary:

The Coordinator reports to the Health Director with overall accountability to Chief and Council through the Health Portfolio holder. The Coordinator will collaborate with the Health Director in the planning and implementation of a variety of community activities to promote physical, mental, emotional and spiritual wellness.

Responsibilities:

Act in the capacity of the primary case manager of Home and Community Care services

- Act in the capacity of the primary case manager of Home and Community Care services to the members of BNA with emphasis on the elderly and disabled.
- Coordinate the delivery of a continuum of long term care services and home & community care to support individuals and their families in resolving issues related to the aged and disabled.
- Match client needs for personal, homemaking and maintenance services.
- Provide demographic, health status, statistical, and program information according to policy or as directed.

Research, develop, deliver and evaluate programs

- Monitor programs and services to ensure they meet stated goals
- Build and/or strengthen bridges between traditional and mainstream approaches to wellness.
- Develop long range plans, programs and strategies as well as policies, guidelines, standards and reporting systems
- Monitor programs and services to ensure they meet stated goals

Administer programs

- Prepare and distribute program information and opportunities
- Identify potential funding sources and prepare proposals and funding applications. Ensure that funding agreement and regulatory requirements are being met.
- Plan, implement and monitor program budgets
- Coordinate purchasing and program delivery. Develop long range plans, programs and strategies

Qualifications

- Degree/diploma in gerontology, social work, nursing or related health care field.
- Nursing qualifications (ie. RPN) *an asset* (Members of a regulated health care profession must provide evidence of registration and insurance)
- Minimum of three (3) years of clinical experience in a long term care environment or home and community care program.
- Valid drivers license

Deadline Date: March 29th, 2019

Attention: Katie Borysewicz Email: kborysewicz@bnafn.ca

Miigwetch to all who apply. Only those applicants selected for an interview will be contacted.