



BINGWI NEYAASHI ANISHINAABEK

Satellite Office:
292 S. Court Street
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Sand Point First Nation, ON., P0T 2B0
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Summer Student Employment Opportunities **Salary \$20 per hour**

Bingwi Neyaashi Anishinaabek is looking to hire 1 Grounds Maintenance Supervisor who will overlook 2 Grounds Maintenance Workers on the land. The work site is located **on the BNA land (60km past Nipigon)** for 8 weeks this summer. Interested workers must **provide their own accommodations** while working on the land and provide their own transportation to and from the work site, as well as their own meals. All applicants **must be between the ages of 15 and 30** inclusive at the start of employment.

Duties and Responsibilities for the Grounds Maintenance Supervisor is:

- Supervise, support, and mentor summer students throughout the duration of their employment.
- Assign daily work duties and monitor progress to ensure tasks are completed effectively and safely.
- Provide guidance, encouragement, and leadership to promote teamwork, responsibility, and skill development among students.
- Maintain regular communication with the Public Works Coordinator regarding project progress, concerns, and operational needs.
- Demonstrate strong verbal and written communication skills.
- Utilize basic computer skills for communication, scheduling, reporting, and administrative duties as required.
- Demonstrate punctuality, dependability, conscientiousness, and strong problem-solving abilities.
- Ability to multitask and adapt to changing priorities and operational requirements.
- Assist with coordinating and participating in various projects taking place within the BNA community and reserve lands.
- Ensure that tools, equipment, and work areas are properly maintained, organized, and used safely.
- Always promote and follow workplace health and safety standards and procedures.
- Assign indoor duties and projects during periods of inclement weather.
- Perform additional related duties as assigned by the Public Works Coordinator.

Duties and responsibilities for the Grounds Maintenance Workers is:

- Maintain business, residential, and recreational areas within the community, including hiking trails and outdoor public spaces.
- Support landscaping activities, including grounds beautification and seasonal maintenance.
- Assist with preparations, setup, and cleanup for community events and summer activities.
- Assist with minor repairs and the maintenance of equipment, tools, and work areas.
- Support other employees with cleaning, maintenance, and general upkeep duties as required.
- Perform groundskeeping tasks such as trimming, digging, planting flowers, shrubs, and maintaining garden areas.
- Ensure outdoor spaces remain clean, safe, and presentable for community members and visitors.
- Follow workplace health and safety procedures while operating equipment and performing assigned duties.
- Work collaboratively with staff and summer students to complete projects and maintain community facilities and grounds.
- Assist with additional duties and special projects as assigned by the Supervisor.

Deadline for Applications: Friday June 18, 2026, at 4pm
Start Date: Monday July 6, 2026
End Date: Thursday August 27, 2026

Bingwi Neyaashi Anishinaabek will look to their membership to fulfil these positions first, then will look to Indigenous members of other First Nations, and finally open positions to the general public.

Apply to: Bingwi Neyaashi Anishinaabek
Attention: Meredith Seebeck
292 S. Court Street
Thunder Bay, ON., P7B 6C6
Email: humanres@bnafn.ca